

COVID-19 Food Assistance Program

I. PURPOSE

To provide Siletz Tribal households experiencing negative impacts due to the COVID-19 pandemic with food assistance. Funding for the COVID-19 Food Assistance Program is based on a first come, first served basis. Services are available throughout the United States of America. This program will open June 1, 2020 and will remain open until funding is exhausted.

II. ELIGIBILITY

1. Tribal households negatively impacted due to COVID-19. To be considered a tribal household, the head of household, spouse, or a minor child (ren) must be an enrolled Siletz tribal member.
2. Impact must be due to circumstances directly related to COVID-19 (i.e. loss of income due to lay-off, inability to work due to government shut-down, loss of income due to quarantine, household composition changes, etc.)

Households with income below the Federal Poverty Level and reside within the CTSI Service Area may be eligible to receive assistance from the IHBG CARES Fund. Households that exceed the income limits or reside outside the CTSI Service Area, may receive assistance from the CTSI CARES Fund. CTSI Administrators will determine what funding to utilize based on the application and supporting documentation.

Households currently receiving food assistance through other means (SNAP Benefits, USDA Commodities) may be eligible depending on the household situation.

III. USES

COVID-19 food assistance is meant to address unmet needs. Eligible households may be eligible for food assistance totaling \$75.00 per household and then \$50.00 for each additional person up to a maximum of \$225.00 per household. Households found eligible with HUD funding will be limited to the \$75.00 and the remainder will be covered by the CTSI CARES fund.

IV. PROCEDURE

1. The applicant must complete the COVID-19 Food Assistance Application as follows: names of all household members, proof of tribal enrollment, date of birth, address, income amounts and income sources for all household members. Applicant must document how COVID-19 has impacted their household and need for food assistance. Applicant must sign the release of information.

2. Applications will be processed by the 477-Self Sufficiency Program (477-SSP) in coordination with the Siletz Tribal Housing Department. Once eligibility is determined, the application may be forwarded to the CTSI Area Offices to meet the client need. The Area Offices may meet the client need by utilizing stores that accept CTSI purchase orders, other local stores or farms.
3. A receipt letter will be provided to the applicant 2 business days from the date the application is received by the CTSI. The applicant will be given ten (10) days from the receipt letter date to respond and correct any deficiencies. Other efforts to communicate with the applicant, to assist with completion of the application as soon as possible, will occur as needed.
4. The Applicant will complete the “Requested Food Items Form” attached to the application. Once approved for services, the 477-SSP will coordinate with the applicant a date and time to pick-up their groceries from a local store. The 477-SSP will purchase the items online for pick-up or delivery by the client.