

**COMMITTEE MEMBERS PRESENT:**

Rose Bremner  
Donna Woods

Sharon Edenfield

Maria Westervelt

**COMMITTEE MEMBERS ABSENT:**

Gladys Bolton, Divona Christiansen, Victoria Nelson

**OTHERS PRESENT:**

Marci Muschamp, QI/Admin Coordinator  
Wendi Schamp, Administrative Assistant  
Joan Canan, RN CDE (Diabetes Program Presentation only)  
Rhonda Attridge, CHS Tech 1 (CHS Appeals only)

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Meeting called to order at 1:15 PM by Rose Bremner who will be chairing this meeting today.

**APPROVAL OF 09/12/11 AGENDA**

Marci Muschamp asked that we move items around and add Joan Canan to the top of the Agenda and removing Judy Muschamp as she is out of the office today. Donna Woods made a Motion to approve the 09/12/11 Agenda with changes. Maria Westervelt seconded the Motion. The Health Committee voted and passed by consensus to approve the 09/12/11 Agenda with changes.

**APPROVAL OF 08/01/11 MINUTES**

There was one correction needed on the minutes from last month and that was the correct date of the September meeting. Donna Woods made a Motion to approve the 08/01/11 minutes with the one correction. Maria Westervelt seconded the Motion. The Health Committee voted and passed by consensus to accept the 08/01/11 Health Committee Minutes with the one correction.

**DIABETES PROGRAM – Joan Canan, RN, CDE**

- Joan discussed the Siletz Diabetes Talking Circle. This talking circle happens on the third Thursday of the month from 12:00 – 1:30 at the Fitness Center in Siletz. This Thursday, Gene Moe, Physical Therapist, will be talking with the group about how to incorporate exercise into daily activities. Joan stated that she has a full schedule of guest speakers for the Talking Circle through March 2012.
- Joan stated that the Fitness Center currently staffs 3 regular full time employees and 4 on-call employees. One on-call employee is currently working at the hospital in Newport and is limited in her ability to work and another is not expected to return to the Siletz area after moving up to Lincoln City.
- Joan announced that Rhiannon Hamel will soon be taking her test to be a fitness trainer.
- Connie Anicker is taking people on walks on Tuesday and Thursday at each of the Tribal Housing Areas.
- Physical Activities / Cardio Health is an important assessment that hasn't been focused on but now they have implemented a "self assessment". These assessments will be put in the individuals Electronic Health Record (EHR) so the doctor can see what they are currently doing. So far 77 assessments have been completed and their goal is to get at least 60% of diabetic patients to complete the survey.
- Joan stated that she is currently seeing patients individually to help them deal with issues like high blood pressure, cholesterol, and their diabetes. She added that sometimes it is

good to have someone come with you to your appointment because it may be overwhelming.

- Joan added that she would like to have more classes in the future for patients.
- One project currently under way is blood pressures among our patients. We are trying to get all of the providers, pharmacy, and patients working together and focused on the patient's health.
- Joan talked about the Healthy Traditions Program site visit from the CDC. This was a two day site visit and the visitors were very impressed with the Siletz project and will be suggesting that one of the meetings next year be held here in Siletz.

### **POLICIES – Marci Muschamp**

Marci reviewed two sets of policies today; Alcohol and Drug: Prevention and CHS.

Sharon Edenfield noticed two changes to the policy. Marci noted those changes so she can fix them before getting the policy to Tribal Council.

Sharon asked if CHS has to comply with the age requirement (up to 26). Marci is unknown and will clarify with Judy.

The Health Committee reviewed the Alcohol and Drug: Prevention Policy and CHS Policy. There were no questions or concerns over the prospective changes, but no Motion was made today. The policies will move on to Tribal Council.

### **CHS APPEALS – Rhonda Attridge**

Donna Woods made a Motion to go into Executive Session. Maria Westervelt seconded the Motion. The Health Committee voted and passed by consensus to go into Executive Session.

The committee listened to appeals #1: 112-PSTZ-558 and #2: 112-PSTZ-559. The committee discussed the appeal.

Donna Woods made a Motion to leave Executive Session. Sharon Edenfield seconded the Motion. The Health Committee voted and passed by consensus to leave Executive Session.

Donna Woods made a Motion to uphold the denial of CHS appeal 112-PSTZ-558. Maria Westervelt seconded the Motion. The committee voted and passed 4 to uphold the denial, 0 to reverse the denial of CHS appeal 112-PSTZ-558. The CHS denial of 112-PSTZ-558 is upheld.

Maria Westervelt mad a Motion to uphold the denial of CHS appeal 112-PSTZ-559. Donna Woods seconded the Motion. The committee voted and passed 3 to uphold the denial, 1 to reverse the denial of CHS appeal 112-PSTZ-559. The CHS denial of 112-PSTZ-559 is upheld.

### **COMMITTEE/COMMUNITY CONCERNS**

- Donna Woods wanted to know if you can call the Dental department directly.
  - Marci gave her the number to call directly. She added that Robert from IT is researching whether or not they can change the prompts on the telephone to read: Press #1 for Medical, #2 for Dental, etc.
- Donna Woods wondered if everyone attends meetings on Friday and suggests that the Front Desk rotate their attendance so there is always someone at the Front Desk able to make appointments for those people who call in on Fridays. She also suggests the same thing for CHS on Fridays.

- Marci stated that the Front Desk answers the phone and takes messages on Fridays.
- Donna Woods had a question regarding the CHA Job Description. It says that they will work with CHS on pre-op and follow up surgeries. Donna stated that no one has contacted her niece since she was released from the hospital.
  - Marci stated she remembers hearing that Lindy was supposed to set that up, but then she went on maternity leave.
  - Donna commented that the Health Committee doesn't get feedback from their concerns anymore and it would be nice to hear back.
  - Sharon Edenfield stated that back when we started the CHA's were low level nurses, if they were like that now they could check bandages and make calls regarding medications, etc.
  - Rose Bremner asked why our RN's don't know how to clean a "pick line". Is that something that a CHA can learn how to do so they can help individuals here in Siletz instead of having them sent to the hospital to get it done? A patient should be able to come to the Clinic to have something like that done.
- Donna Woods asked if the Clinic had two dentists working five days a week; someone told Donna that they couldn't get an appointment on a specific Monday because the Clinic only had one dentist.
  - Marci stated that it could have been there was only one dentist working on that day.
  - Rose Bremner asked when Judy was going to open the Dental department to the community.
    - Marci stated that we are currently booked out too far.
  - Rose Bremner stated that no one called her prior to her last dental appointment approximately 3-months ago and wondered if they still call.
- Rose Bremner stated that she was talking to Dee and Dee stated that she has never been sent an EOB from Medicare for any of her visits to the clinic. They are wondering if the Clinic is billing Medicare for her visits.
- Maria Westervelt commented that the Elder's cottages will be completed soon.
  - Sharon Edenfield stated the policies are completed and passed through Tribal Council. The eligibility and assessments will be determined by the Elder's Program.

**NEXT MEETING:** October 3, 2011  
Siletz Clinic 2<sup>nd</sup> Floor Conference Room

**MEETING ADJOURNMENT**

Meeting adjourned at 2:20 p.m.

Submitted by Wendi Schamp