

COMMITTEE MEMBERS PRESENT:

Gladys Bolton	Kelly Lane	Victoria Nelson
Maria Westervelt	Donna Woods	Tina Restasket

COMMITTEE MEMBERS ABSENT:

Tamara Morrow

OTHERS PRESENT:

Judy Muschamp, Health Director
Wendi Schamp, Administrative Assistant
Dorene Rilatos, Business Office Manager
Chuvonne Metcalf, Patient Accounts Representative
Lindy Taylor, Community Health Director

Before the meeting was called to order Judy asked if there was anyone who wanted to Chair the meeting because Tamara Morrow is out. Tina Retasket volunteered to chair this meeting. The committee will think about adding a vice chairman or just have volunteers at each meeting.

Tina Retasket called the meeting to order at 1:05 p.m.

APPROVAL OF 09/14/09 AGENDA

Judy wanted to change the agenda to remove the GPRA for July 2009 report. Marci was unable to get the report to print so we have no copy to review. Maria Westervelt made a Motion to approve Agenda with the removal of GPRA. Donna Woods seconded the Motion. The Health Committee voted and passed by consensus to accept the 09/14/09 Agenda with the change listed above.

APPROVAL OF THE 08/03/09 MINUTES

Tina Retasket noticed that there was two meeting adjournment times on the minutes. Wendi will remove the incorrect set from the minutes. Maria Westervelt made a Motion to approve the minutes with the change discussed. Donna Woods seconded the Motion. The Health Committee voted and passed to accept the 08/03/09 Health Committee Minutes with the change discussed. Kelly Lane and Victoria Nelson abstained from the vote.

APPOINTMENT OF A VICE CHAIRMAN

The Health Committee will put this appointment on hold for the next meeting.

QUARTERLY REPORT – Judy Muschamp

There were a few items that Judy wanted the Health Committee to be aware of from the second quarter report.

- Ambulatory Medical Visits: These visits went down 4% from last year. This is because of the implementation of EHR. We were expecting this change.
- Dental Visits: There has been an increase in total number of visits due to Dr. Francis seeing more patients than before. This is an increase even with Dr. Winkle being gone on leave. Dr. Winkle will return on October 5, 2009.
 - Tina Retasket hopes that this gets noted when Dr. Winkle returns and we should see a significant increase with two Dentists.

Maria Westervelt wondered if the word is correct on page 32, “deliberator” battery. Is that a correct word? Judy stated, no it is not. Judy will let Marci know of the error.

PATIENT ACCOUNT FEE ANALYSIS – Chuvonne Metcalf & Dorene Rilatos

The Health Committee received a hand out showing what the current clinic revenue has been and what the potential revenue could be if we increased our fee scale. Patient Accounts purchased a Fee Analyzer Book for our area. Upon reviewing the information, they discovered that our fees were not current for our area. In the past the Clinic has looked at the fees offered by Blue Cross and the National Provider Scale.

The Clinic’s current fee schedule ranges from below average to some in the correct range. Patient account would like to bring up the rates to the 80th percentile. If this rate increase is approved, the clinic could potentially gain \$81,044.00 each year in revenue.

Patient Accounts can implement this fee schedule as soon as they get the okay from the Health Committee.

The Health Committee wants everyone who will be affected to be aware, this can be accomplished by publishing the new fee schedule on the website, putting notice in the Newsletter, and posting the change in the clinic at the front desk.

Maria Westervelt made a Motion to approve the increase in fees to the 80th percentile no earlier than October 1, 2009. Kelly Lane seconded the Motion. The Health Committee voted and passed by consensus to increase the fee scale to the 80th percentile no earlier than October 1, 2009.

FLU UPDATE/COMMUNITY HEALTH REPORT – Lindy Taylor

Judy Muschamp introduced Lindy Taylor to the Health Committee. The Health Committee introductions were made.

Lindy began her report on the upcoming flu season.

- There are two types of flu shots this year.
 - Seasonal Flu Shots
 - Staff who chose to be vaccinated had their shot.
 - Elders will have an opportunity to get the seasonal flu shot at the Elders Meeting on Saturday, September 19, 2009.
 - Children’s seasonal flu shots have not yet arrived.
 - H1N1 Flu Shots
 - The H1N1 flu shot was reported to be a series of two shots, but we are hoping that has changed to just one shot.
 - We should expect the first batch of H1N1 to be distributed by mid-October.
 - The State/Federal Government has strict guidelines for this shot, not everyone will qualify for this shot. Those who may qualify are: individuals under 24 years of age, infant caregivers, individuals with diabetes, individuals with lung problems, etc.
 - Elders are not getting sick from the H1N1.
 - Tina Retasket wondered if the Tribe will have a liberal leave policy. Judy Muschamp stated that they have talked about this issue in managers meeting.

- Tina also wondered if there will be any articles in the Newsletter. Lindy stated that she has done a couple of articles about how to keep yourself from getting the flu, but specific information cannot be written as the information changes daily and sometimes hourly.
- Lindy stated that there is a flu site link on the Tribal Website.
- Lindy is conducting a Community Flu Talk at the Community Center on Tuesday, September 15, 2009 at 6 PM.
- Donna Woods wondered if someone comes in, how do we know they have the Swine Flu? Lindy stated that most individuals who have had the flu have a cough accompanied by a fever.
 - H1N1 has been around for a long time. Treatment for the flu is rest, fluids, and come over-the-counter medicine. If caught in time, Tamiflu can be administered.
- Other activities that Lindy is working on are: Traditional foods at USDA, bike helmets, and car seats. She would like to do another “health fair” later this winter, but with the possibility for flu, we may need to find a well-ventilated area to do that type of an event.

CLINIC CONSTRUCTION UPDATE – Judy Muschamp

The Health Committee viewed a PowerPoint Presentation of how the clinic construction has progressed since the groundbreaking on August 3, 2009.

- Tina Retasket wondered if there is a plan for the transition from this building to the new building. Judy stated that we are working on that plan.
- Judy announced that Burkhart Dental will relocate the Dental equipment. The Dental Clinic is purchasing approximately \$500,000 in new Dental equipment.
- Sunshine Keck is working with a contractor that the clinic hired regarding the computer electrical items.
 - Tina Retasket stated that we put two ports in each office. This saves money in the long run and allows offices to be moved around if/when needed.
- There is a meeting this week with Sonitrol to get the card swipe system for staff. We are also looking at getting some surveillance cameras in a few areas.

SERVICE AREA EXPANSION – Judy Muschamp

Judy announced that Tribal Council is considering increasing the service area. The areas that they are looking to add are: Clatsop, Columbia, Coos, Curry, Douglas, Jackson, and Josephine. Every department was instructed to complete an impact analysis.

- The Clinic’s analysis is based on age because with an increase in 227 members, the clinic will have an additional population of dependents to serve through age 18.
 - Pequot: \$45,951.53 (estimated annual cost increase). This increase is because the current out-of-area Pequot users will be switched to the area Pequot users which is an added cost for the CHS Budget.
 - Pharmacy Mail Order: \$14,313.76 (estimated annual cost increase).
 - Contract Health Services: \$740,877.02 (estimated annual cost increase).
 - Estimated cost increase for additional service area: \$801,142.30
 - CHS Staffing and Support (2 techs, postage, phone & supplies): \$95,000.00 (estimated annual cost increase).
 - Information on additional staff & cost if there were an area office added:
 - .5 fte Alcohol Counselor salary, fringe & support: \$33,381.00 (estimated annual cost increase).
 - 1.0 fte Community Health Advocate salary, fringe & support: \$44,820.00 (estimated annual cost increase).

- Indirect @ 31.7% of \$974,343.30
- TOTAL ESTIMATED ANNUAL COST INCREASE FOR THE HEALTH DEPARTMENT: \$1,283,210.30

Kelly Lane wondered if the numbers shown consider emergency room visits, surgeries, births, etc.? Judy stated, “Yes.”

Kelly Lane asked if there has been a survey sent out that asks about people’s current needs. Tina Retasket stated, “No.”

Donna Woods asked how they chose those specific counties, why not the whole state? Tina Retasket stated that it is because most of our tribe came from Western Oregon and the addition of those counties would cover that area. Tina added that Donna could make the recommendation to Tribal Council for the whole state to be included.

Kelly Lane wondered if this will happen soon? Tina Retasket stated that Tribal Council hasn’t seen any numbers yet and there hasn’t been any decision made at this time. Even if Tribal Council approved this plan, there is a huge process involving the BIA and IHS and we are nowhere near ready.

HEALTH DIRECTOR’S REPORT – Judy Muschamp

- CHS Status Report Dated August 1-27, 2009
 - 34 weeks into the year, 18 weeks left
 - 15.5 weeks of funding left
 - Current spending rate is: \$57,098.05. CHEF funds are not depleted yet, we have been reimbursed \$220,568.00 so far this year.
 - At this time we are serving Priority 1 & 2 through Gatekeepers.
 - There is a ray of hope under the Obama Administration. The plan is to improve the IHS budget, which would mean about a 13% increase if it stands.
- There was a study done by OIG and CHS programs had to fill out a report with specific diagnosis, put the information on a CD and send it back.
 - It was to be reported back any corrections we needed to do regarding billing for Medicare Like Rates MLR. We received notice that there was one correction. However, CHS had caught the error made by the facility and CHS asked to be reimbursed prior to getting notice from OIG, so there was no errors in our CHS billings regarding MLR.
 - Our Interplan contractor has done a good job and our CHS staff has done a great job with the MLR.
 - Tina Retasket wondered if there is a way to put more information on how much we have saved with MLR on this CHS Report. Judy believes that can be accomplished.
- Dentals Panoramic X-Ray died. It would cost \$5,000 to repair and the company couldn’t guarantee the repairs.
 - We decided to get bids on a new machine. It will cost approximately \$60,000 to replace the X-ray. The company will relocate the new equipment when the building is complete.
 - Judy found money in the budgets, did modifications and the machine will be replaced.
- There was a Self-Governance meeting held September 9-10, 2009 at Spirit Mountain Casino. Sharon Edenfield, Brenda Bremner, and Judy attended.

- The meeting was a busy one; they split into groups and updated the Self-Governance Strategic Plan. The final plan will be sent out for comments within the next three weeks. This plan is used when congressmen visit.

COMMITTEE/COMMUNITY CONCERNS

- Donna Woods stated that her sister Rose talked to her about Sharon Mason scheduling a cancer patient for appointments and then she couldn't take the patient to the scheduled appointment. This has happened a couple of times and the patient had to cancel the appointments or scramble to try and find a ride. This has caused the patient extreme stress. Donna would like to see Sharon contact patients a couple of days prior to their appointment if they cannot be transported. She believes that Cancer patients should have priority. Judy will address this concern with Sharon.
- Tina Retasket stated that she had participated in the Run 2 the Rogue one Step at a Time challenge through the Diabetes Program. Tina felt that this activity "fell off the radar". They did not get any feedback from the program, no comments, no contact, no articles, nothing, not even a voice to report their numbers. Tina has talked with other who felt the same way and a few just stopped participating. Judy stated that Cindy Urbach did the challenges in the past.
 - Tina also commented that she has been getting "late" notice for the Diabetes Advisory Group. Darcy sent out a notice and wanted the group to sit through a 5-hour video regarding grant writing. It is not the groups job to write the grant, it is Darcy's job, she should be telling the group what she needs from them. Judy will talk with Darcy.

CHS APPEAL – Judy Muschamp & Donna Woods

Judy forgot to have this added to the Agenda for today.

Appeal #1

Chart #: 1103

Date of Service: 7/4-7/08

Amount: \$3,741.44

This patient was on a Psychiatric hold. CHS asked for chart notes for approval of services. A portion of this bill was paid (Gatekeeper approved a certain number of days), but the last few days were denied prior to the services being rendered. The chart notes are not reflective of the appeal letter.

Donna Woods recommends upholding the denial because the facility knew that the extra days were not approved.

The committee voted and passed by consensus to uphold the denial of this appeal.

NEXT MEETING: October 5, 2009
Siletz Clinic Conference Room

MEETING ADJOURNMENT

Kelly Lane made a Motion to adjourn the Health Committee Meeting. Maria Westervelt seconded the motion. The committee voted and passed by consensus to adjourn the Health Committee Meeting.

Meeting adjourned at 2:43 p.m.

Submitted by Wendi Schamp