



Down Payment Assistance Program Application Instructions

Thank you for your interest in the Down Payment Assistance Program. It is important to return all documentation so that your application can be processed quickly. *Faxed or emailed applications will be returned.* Please mail applications and documentation to;

Confederated Tribes of the Siletz Indians

Attn: Housing

PO Box 21773

Keizer OR 97307-1773

Purchasing a home is a multi step process. Buyers should remember that one of the first steps should be working with a primary lender to get pre-approved. It is also important to apply for all other funding, take a homebuyer class and understand the limits of your finances. I am here to assist you with navigating through the homebuying process.

Please submit copies of the following with your completed application for ALL ADULTS in the household:

Tribal Identification for each person in the household

Social Security Card for each person in the household

If divorced and receiving child support or alimony, copy of divorce papers

Last two consecutive pay stubs showing employer name and address

Last three years complete (federal only) tax returns with W-2's

Last three most recent bank account statements for checking and savings (all pages)

Verification of per capita

Verification of any other income received in the household

Verification of all assets. Examples would be bank savings account or investment statements

If you are self employed: Call for requirements

If you have already applied for a primary loan and/ or made an offer on a home, submit copies of the following:

Commitment letter from your primary lender

Good faith estimate from your lender for the primary loan

Information on any other funding you may be receiving for the purchase of the home

Earnest money agreement with any amendments

Certification of participation in a homebuyer program

More information will be needed to process your application. I will work with you and your lender to obtain all necessary documentation to process your request. Please call **503-390-9494** or **1-888-870-9051** with any questions you may have about the program.

Yvonne Messmer

Housing Finance Manager