

Confederated Tribes of Siletz

INSTRUCTIONS FOR NAME CHANGE FORMS

PART I

- ❖ Complete the appropriate form for **Siletz Tribal Court Records Information**, and petition (petition must be notarized)
- ❖ **File the forms** in Tribal Court by faxing, mailing or bringing, in person.
- ❖ When the forms are filed, a **Hearing Date will be set**; you will receive a **Notice of Hearing for Change of Name** that will need to be signed and the original returned to Tribal Court
- ❖ Once the Notice of Hearing for Change of Name is signed, post two copies of the **Notice of Hearing for Change of Name** in two public places for 14 days
- ❖ Complete the **Affidavit of Posting Notice of Hearing** after the 14 days have passed (affidavit must be notarized)
- ❖ **File the Affidavit** in Tribal Court by fax, mail, or you may file it in Tribal Court on the day of your hearing

PART II

- ❖ After the hearing, if your name change is granted, post the Notice of Name Change Decree for 14 days in a public place.
- ❖ File the Affidavit of Posting Name Change Decree in Tribal Court by fax, mail or in person.
- ❖ A Certified copy of the Decree of Name Change will be mailed to you after the 14 days have passed, and you have filed the Affidavit of Posting Name Change Decree in Siletz Tribal Court.
- ❖ You are responsible after receiving your Certified copy of Decree to contact agencies necessary to change your personal documents such as vital statistics, social security card, driver's license, etc. Tribal Court will forward a certified copy to the Enrollment Department of the Confederated Tribes of Siletz Indians of Oregon.

If you have any questions, please contact Tribal Court at 1-800-922-1399 ext. 1228.



**TRIBAL COURT OF THE
CONFEDERATED TRIBES
OF SILETZ INDIANS OF
OREGON**

**NAME CHANGE ORDINANCE
RESOLUTION #96-212, 5/30/96**

Court Address
P.O. Box 549, Siletz, OR 97380
201 SE Swan Ave. Siletz, OR 97380

Court telephone no.
(800) 922-1399
(541) 444-8228
(541) 444-8270 Fax

§ _____ **Jurisdiction; grounds.** Application for change of name of a person may be heard and determined by the Siletz Tribal court. The change of name shall be granted by the court unless the court finds that the change is not consistent with the public interest.

§ _____ **Notice of application and decree; certificate; minor children.** Unless the requested name change is contained in a separate petition for a separate proceeding where a name change would be appropriate, e.g., an adoption or a divorce, the court shall require fourteen (14) days tribal public notice of the application to be given before decreeing a change of name to give all persons an opportunity to show cause why the same should not be granted. The court shall also require fourteen (14) days tribal public notice to be given after a name change decree is signed, and on return of proof thereof may grant certificate, under the seal of the court, of the name the person is to have, which shall thereafter be the legal name of the person.

§ _____ **Application by emancipated minor child; court conference.** When an emancipated minor child applies for a change of name, the court may, upon its own motion, confer with the child and may exclude from the conference the parents and other persons if the court finds that such action would be in the best interests of the child. However, the court shall permit a spokesperson for the child to attend the conference, and the conference shall be reported.

§ _____ **Application by un-emancipated minor child;** The court will not grant name changes to un-emancipated minor children, unless such name change is contained in a separate petition for a separate proceeding where a name change would be appropriate, e.g., an adoption or a divorce.



**TRIBAL COURT OF THE
CONFEDERATED TRIBES
OF SILETZ INDIANS OF
OREGON**

**COURT RECORDS FORM
FOR PETITIONER FILING
REQUEST FOR NAME CHANGE FOR A MINOR CHILD**

Court Address
P.O. Box 549, Siletz, OR 97380
201 SE Swan Ave. Siletz, OR 97380

Court telephone no.
(800) 922-1399
(541) 444-8228
(541) 444-8270 Fax

TRIBAL COURT CASE # _____ (this will be assigned by the Tribal Court Staff when petition is filed)

Petitioner(s) Information:

Name (current): _____
Last Middle Initial First

Telephone Number (_____) - _____

Address (mailing and physical): _____

I am a member of the Confederated Tribes of Siletz Indians of Oregon, Roll Number _____

I am not a member of the Confederated Tribes of Siletz Indians of Oregon; I voluntarily submit to the jurisdiction of the Siletz Tribal Court.

My relationship to Minor Child for whom I am filing a Petition for Change of Name: _____

Minor Child's Information:

Name of Minor Child DOB: Tribe Roll #

Current Address of Child _____

Name of Mother: _____
Tribe Roll #

Mailing address and Phone Number of Mother: _____

Name of Father: _____
Tribe Roll#

Mailing address and Phone Number of Father: _____

I swear that the above statements are true and made in good faith.

_____ Date ___/___/___
Applicant(s) Name, Print Name, and Sign Name

