



**TRIBAL COURT OF THE  
CONFEDERATED TRIBES  
OF SILETZ INDIANS OF  
OREGON**

**INSTRUCTION FOR FILING A RESPONSE**

**(STATE WRIT OF GARNISHMENT FILED IN TRIBAL COURT)**

Tribal Garnishment Ordinance, Page 4, Section 230.000  
State Writ of Garnishment: Response

**Court Address**  
P.O.Box 549, Siletz, OR 97380  
201 SE Swan Ave. Siletz, OR 97380

**Court telephone no.**  
(800) 922-1399  
(541) 444-8228  
(541) 444-8270 Fax

**IMPORTANT!**

Fill out the Information sheet **AND** the blank Response Form before returning the documents to Tribal Court.

**Instruction for filing a Response to a (State Writ of Garnishment) in Tribal Court**

**GARNISHMENT RESPONSE FORM**

**The person/agency filing is the Petitioner. The person/agency being filed against is the Respondent.**

On your Response (formal written answer) requesting a hearing before Tribal Court from a Petition for Garnishment, state **why you want a hearing in Tribal Court, for example, to request lower payments or you have reached an agreement with the creditor.** (Complete instructions, see Siletz Tribal Garnishment Ordinance, Page 4, Section 230.000, State Writ of Garnishment: Response)

Tribal Garnishment Ordinance can be found at [www.ctsi.nsn.us](http://www.ctsi.nsn.us) or you may contact the Tribal Court office and request a copy.

You **must** bring or send documentation to court to support your response and why your request for a hearing should be granted. \*Note: You may leave the top part of the Response form blank. The Tribal Court Clerk will complete this part.

If you have any questions, please contact Tribal Court at (541) 444-8228 or 1-800-922-1399 ext. 1228.

Mail, fax or bring in person, your Formal Written Answer to Siletz Tribal Court:

Mail: Siletz Tribal Court, P.O. Box 549, Siletz, OR 97380

Fax: (541) 444-8270

Physical address: 201 SE Swan Ave., Siletz, Oregon



**TRIBAL COURT OF THE  
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**COURT INFORMATION SHEET**

**Court Address**  
P.O.Box 549, Siletz, OR 97380  
201 SE Swan Ave. Siletz, OR 97380

**Court telephone no.**  
**(800) 922-1399**  
**(541) 444-8228**

Name: \_\_\_\_\_  
Last Middle Initial First

Telephone Number (\_\_\_\_\_) \_\_\_\_\_

Address: \_\_\_\_\_

Mailing Address (if different than above) \_\_\_\_\_

Please check all statements that apply to you:

- I would like to file a Response and request for a hearing on a garnishment filed in the Siletz Tribal Court against me.
- I would like to file a Response on behalf of Respondent. (Contact Tribal Court for instructions for spokesperson qualifications)

What is the name & address of the person/agency that filed a Petition for Garnishment against you?

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

- I am a member of the Confederated Tribes of Siletz Indians of Oregon.
- I am not a member of the Confederated Tribes of Siletz Indians of Oregon, and hereby voluntarily submit to the jurisdiction of the Siletz Tribal Court
- I am admitted to the Siletz Tribal Bar. (Yes or No) If you are not admitted, and you are filing on behalf of someone, please contact the Tribal Court to get instructions on qualifications to be a spokesperson.

I declare that the above statements are true and made in good faith.

\_\_\_\_\_  
Applicant

Date \_\_\_/\_\_\_/\_\_\_





**TRIBAL COURT OF THE  
CONFEDERATED TRIBES  
OF SILETZ INDIANS OF  
OREGON**

**ITEMIZED INFORMATION SHEET**

**Court Address**  
P.O.Box 549, Siletz, OR 97380  
201 SE Swan Ave. Siletz, OR 97380

**Court telephone no.**  
(800) 922-1399  
(541) 444-8228

**ITEMIZED LIST OF EXPENSES/ATTACH DOCUMENTATION**

Itemized list of bills for submission to Court for consideration by Court on Garnishment Hearings

**Note: For each line item, you must bring to Court, a copy documenting such, or it cannot be considered. Food and Gas may be estimated.**

- 1. Rent/Home payment \_\_\_\_\_
- 2. Property tax (estimate monthly payment) \_\_\_\_\_
- 3. Home Insurance \_\_\_\_\_
- 4. Home maintenance \_\_\_\_\_
- 5. Monthly installment payments on furniture, etc. \_\_\_\_\_
- 6. Utility bills: (electric, water, garbage, cable, phone) \_\_\_\_\_
- 7. Car payment \_\_\_\_\_
- 8. Car insurance \_\_\_\_\_
- 9. Car maintenance (repairs, gas, oil) \_\_\_\_\_
- 10. Health Insurance \_\_\_\_\_
- 11. Medication \_\_\_\_\_
- 12. Doctor bills not covered by insurance \_\_\_\_\_
- 13. Veterinary bills \_\_\_\_\_
- 14. Animal food and care expense \_\_\_\_\_
- 15. Day Care Cost \_\_\_\_\_
- 16. Monthly Family Food Cost (estimate) \_\_\_\_\_
- 17. Personal loans (must include documentation) \_\_\_\_\_

**Note: If you have any other outgoing bills that have not been listed here, add them to this list along with documentation and the Judge will take them into consideration. It is important to list these expenses on paper to bring to Court or submit them to the Tribal Court Clerk before your hearing date to save you and the Court time on the day of your hearing.**

**SUMMARY OF EXPENSES/INCOME**

Total Household Expenses: \_\_\_\_\_  
Total Gross Income: \_\_\_\_\_  
Net Income: \_\_\_\_\_  
Rate of Pay: \_\_\_\_\_

Document check off list:

- 1. Copy of current pay stub
- 2. Copies of all documents for proof of expenses

(If the court clerk is required to make copies, there is a charge of 25 cents per sheet of paper.)